



# QUALITY FOILS (INDIA) LIMITED

Formerly known as Quality Foils (India) Pvt. Ltd.

(An ISO 9001:2015 Certified Company)

3, Industrial Development Colony, Hisar-125 005, Haryana

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CIN: L27107HR1990PLC030929

## NOTICE

NOTICE IS HEREBY GIVEN THAT THE SEVENTH (7<sup>TH</sup>) MEETING OF THE BOARD OF DIRECTORS FOR THE FINANCIAL YEAR 2023-24 OF QUALITY FOILS (INDIA) LIMITED IS SCHEDULED TO BE HELD ON SATURDAY, NOVEMBER 4, 2023 AT 12:30 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 3- INDUSTRIAL DEVELOPMENT COLONY, HISAR-125005, HARYANA, TO TRANSACT THE FOLLOWING BUSINESSES:

Sr. No.	Items
1.	To grant leave of absence to the Director, if any.
2.	To confirm the Minutes of the previous Board Meeting held on 12.09.2023.
3.	To approve the draft Financial Statement for the Half-Year ended on 30 <sup>th</sup> September, 2023.
4.	To consider the Limited Review Report, if received, along with unaudited Financial Statement of the Company for the Half-Year ended 30 <sup>th</sup> September, 2023.
5.	To take note of the disclosure regarding the non-applicability of related party transactions.
6.	To take note of the closure of Trading Window.
7.	To consider and approve appointment of M/s Rajesh Garg & Co., Practicing Company Secretaries, as the Secretarial Auditor of the Company for the financial year 2023-24.
8.	To take note of the compliance of Quarterly and Half-Yearly submissions & filings for the period ending 30 <sup>th</sup> September, 2023 to NSE as per SEBI Regulations.
9.	Any other matter with the permission of the Chairman.

*Directors who are unable to attend the meeting personally may participate in the meeting via video conference or other audio visual means as per the parameters prescribed under Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014. Any director who is interested in participating in the board meeting via video conference or other audio visual means is requested to confirm in advance to the contact person mentioned below in order to enable the Company to make necessary arrangements for video conference or other audio visual means at the Board meeting. In absence of any confirmation, it shall be presumed that you will attend the meeting personally.*



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*A Director participating in the board meeting through video conference or other audio visual means shall be counted for the purpose of quorum.*

Contact Person Name: Ms. Meenakshi

Contact details for the same: 01662-220327, 28.

You are requested to make it convenient to attend the meeting.

For **QUALITY FOILS (INDIA) LIMITED**

*Meenakshi*



**Meenakshi**  
**Company Secretary & Compliance Officer**

**Dated:** 25.10.2023

**Place:** Hisar

**NOTES TO AGENDA FOR 7<sup>TH</sup> BOARD MEETING TO BE HELD ON 04 NOVEMBER, 2023**

**ITEM NO. 1**

**TO GRANT LEAVE OF ABSENCE TO THE DIRECTOR, IF ANY:**

Leave of absence may be granted to that member of the Board who conveys his/her inability to attend the meeting.

**ITEM NO. 2**

**TO CONFIRM THE MINUTES OF THE PREVIOUS BOARD MEETING HELD ON 12.09.2023.**

The minutes of the meeting of the Board held on 12.09.2023 shall be placed before the Board. Upon confirmation by the Board, the Chairman may sign the same.

**ITEM NO. 3**

**TO APPROVE THE DRAFT FINANCIAL STATEMENT FOR THE HALF-YEAR ENDED ON 30<sup>TH</sup> SEPTEMBER, 2023.**

The Draft Financial Statements of the company for the Half Year ended on 30<sup>th</sup> September, 2023, shall be placed before the Board for their consideration.

The Board is requested to kindly consider the same and pass necessary resolutions.

**ITEM NO. 4**

**TO CONSIDER THE LIMITED REVIEW REPORT, IF RECEIVED, ALONG WITH UNAUDITED FINANCIAL STATEMENT OF THE COMPANY FOR THE HALF-YEAR ENDED ON 30<sup>TH</sup> SEPTEMBER, 2023.**

A copy of the Limited Review Report, if received from the Statutory Auditor of the Company, along with unaudited financial statements, shall be placed before the Board of directors of the company. The directors are hereby requested to consider the matter and pass necessary resolution in this regard.

**ITEM NO. 5**

**TO TAKE NOTE OF THE DISCLOSURE REGARDING THE NON-APPLICABILITY OF RELATED PARTY TRANSACTIONS**

The Board is kindly informed that in terms of Regulation 15(2)(b) of the SEBI (LODR) Regulations, 2015 the disclosure regarding Related Party Transactions is not applicable on the company.

The Board is requested to kindly take this into their consideration.

**ITEM NO. 6**

**TO TAKE NOTE OF THE CLOSURE OF TRADING WINDOW**

As informed earlier, the Directors are kindly requested to take note that in accordance with the Company's Code of Conduct for Prevention of Insider Trading, the trading window for trading in the Company's securities has been closed from October 01, 2023 till the expiry of 48 hours from the date the financial statements are made public.



**ITEM NO. 7****TO CONSIDER AND APPROVE APPOINTMENT OF M/S RAJESH GARG & CO., PRACTISING COMPANY SECRETARIES, AS THE SECRETARIAL AUDITOR OF THE COMPANY FOR THE FINANCIAL YEAR 2023-24.**

The board is hereby informed that as per section -204 of the Companies Act, 2013, Company is required to Conduct Secretarial Audit of the Company.. And for the aforesaid purpose company needs to appoint a secretarial auditor who is a member of the Institute of Company Secretaries of India holding a certificate of practice. Further, e Audit Committee has recommended the appointment of M/s Rajesh Garg & Co., Practising Company Secretaries, Hisar (FCS No. 5960) as the secretarial auditor for the financial year 2023-24.

The Board is requested to kindly consider the same and pass necessary resolutions.

**ITEM NO. 8****TO TAKE NOTE OF THE COMPLIANCE OF QUARTERLY AND HALF-YEARLY SUBMISSIONS & FILINGS FOR THE PERIOD ENDING 30<sup>TH</sup> SEPTEMBER, 2023 TO NSE AS PER SEBI REGULATIONS.**

The Board is hereby informed that the Ms. Meenakshi , Company Secretary of the Company has complied with the all the SEBI Regulations pertaining to submissions and filings of various reports and statements for the quarter and half-year ending 30th September, 2023 to the National Stock Exchange (NSE).

The Board is requested to kindly examine, verify and take note of the same.

**ITEM NO. 9****ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN**

The Board may consider and decide on any other matter with the permission of the Chairman and with the consent of the majority of the Directors present in the meeting as may be deemed appropriate on account of business exigencies and requirement.

