

# **QUALITY FOILS (INDIA) LIMITED**

Formerly known as Quality Foils (India) Pvt. Ltd. (An ISO 9001:2015 Certified Company) 3, Industrial Development Colony, Hisar-125 005, Haryana Tel: 0091 – 1662 – 220327, 220328 E-mail: <u>contactus@qualityfoils.com</u>: Website: <u>www.qualityfoils.com</u> CIN: L27107HR1990PLC030929

### NOTICE

NOTICE IS HEREBY GIVEN THAT THE NINTH (9TH) MEETING OF THE BOARD OF DIRECTORS FOR THE FINANCIAL YEAR 2023-24 OF QUALITY FOILS (INDIA) LIMITED IS SCHEDULED TO BE HELD ON WEDNESDAY, 07TH FEBRUARY, 2024 AT 12:30 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 3-INDUSTRIAL DEVELOPMENT COLONY, HISAR-125005, HARYANA, TO TRANSACT THE FOLLOWING BUSINESSES:

Items
To grant leave of absence to the Director, if any.
To confirm the Minutes of the previous Board Meeting held on 16.01.2024.
To review the business matters and to discuss the general affairs of the Company.
Any other matter with the permission of the Chairman.

Directors who are unable to attend the meeting personally may participate in the meeting via video conference or other audio visual means as per the parameters prescribed under Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014. Any director who is interested in participating in the board meeting via video conference or other audio visual means is requested to confirm in advance to the contact person mentioned below in order to enable the Company to make necessary arrangements for video conference or other audio visual means at the Board meeting. In absence of any confirmation, it shall be presumed that you will attend the meeting personally.

A Director participating in the board meeting through video conference or other audio visual means shall be counted for the purpose of quorum.

Contact Person Name: Ms. Meenakshi

Contact details for the same: 01662-220327, 28.

You are requested to make it convenient to attend the meeting.

For QUALITY FOILS (INDIA) LIMITED

Marahan 125005 Meenakshi Company Secretary & Compliance Officer

Dated: 31 January, 2024 Place: Hisar

> NEW DELHI OFFICE: R-32, 1<sup>st</sup> FLOOR, SOUTH EXTENSION PART- 2 Page 1 of 2 NEW DELHI- 110 049 PHONE: 91-11-26254767, 26258086, FAX: 91-11-26252633

### NOTES TO AGENDA FOR 9<sup>TH</sup> BOARD MEETING TO BE HELD ON 07.02.2024

### ITEM NO. 1

### TO GRANT LEAVE OF ABSENCE TO THE DIRECTOR, IF ANY:

Leave of absence may be granted to that member of the Board who conveys his/her inability to attend the meeting.

#### ITEM NO. 2

# TO CONFIRM THE MINUTES OF THE PREVIOUS BOARD MEETING HELD ON 16.01.2024.

The minutes of the meeting of the Board held on 16.01.2024 shall be placed before the Board. Upon confirmation by the Board, the Chairman may sign the same.

### ITEM NO. 3

# TO REVIEW THE BUSINESS MATTERS AND TO DISCUSS THE GENERAL AFFAIRS OF THE COMPANY.

The Board is hereby informed that the Company is planning to review its business matters and may revisit its business plan with a new strategy, if deemed necessary.

#### ITEM NO. 4

# ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN

The Board may consider and decide on any other matter with the permission of the Chairman and with the consent of the majority of the Directors present in the meeting as may be deemed appropriate on account of business exigencies and requirement.

